

YOUTH DYNAMICS APPLICANT REFERENCE FORM



This confidential form is to be completed and returned directly to the Youth Dynamics administration office. Attn: Human Resources, P.O. Box 486 Burlington, WA 98233

Your honest appraisal will assist in evaluating the applicant's qualifications and abilities. Please leave blank any questions you do not feel qualified to answer. Remember that it will be truly the exceptional person who ranks high in all categories. Your prompt response is greatly appreciated. A representative from our ministry may call you to confirm the reference.

NAME OF APPLICANT: _____ DATE: _____

POSITION APPLYING FOR: _____

YOUR NAME: _____ PHONE#(____) _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

YOUR RELATIONSHIP TO THE APPLICANT:

PASTOR/CHRISTIAN LEADER EMPLOYER PARENT/GUARDIAN FRIEND/CO-WORKER

How long have you know the applicant? _____ In what capacity? _____

Please describe the applicant's ability / experience to work with youth.

What leadership abilities have you observed in the applicant?

What do you feel are the applicant's main weaknesses/areas that could use improvement?

What do you feel are the applicant's main strengths that they would bring to this position?

Are you aware if this applicant has been subjected to disciplinary action, suspended, terminated or asked to leave job or volunteer position because of engagement in child sexual abuse or neglect, other unlawful sexual behavior or otherwise violated an employer's sexual misconduct or harassment policy? If so, please describe the situation. Do you know if this applicant has ever been convicted of a criminal offense (misdemeanor or felony other than a parking violation) in a court of law? If so, please describe the nature of the offense.

PERSONAL EVALUATION

Please circle the number that best describes **your** perception of the applicant. Answer those questions that you feel capable of giving a response to.

Spiritual Maturity

Evaluate the applicant’s Christian faith experience.

0	1	2	3	4	5	6	7	8	9	10
Immature			Average			Growing		Unusual	Spiritual	Insight

Church Involvement

Evaluate the applicant’s relationship with a local church.

0	1	2	3	4	5	6	7	8	9	10
Infrequent			Frequent			Active Part in		Deeply Involved		
Church Attendance			Church Attendance			Local Church		in Church life & ministry		

Personality

What is the applicants general Personality type?

0	1	2	3	4	5	6	7	8	9	10
Cold		Shy		Warm	Fun loving		Extroverted		Overbearing	

Social Awareness

How responsive is the applicant to the feelings of others?

0	1	2	3	4	5	6	7	8	9	10
Slow to Respond			Fairly Responsive			Thoughtful and Considerate		Unusual	Insight	

Emotional Stability

Consider how the applicant reacts in stress situations.

0	1	2	3	4	5	6	7	8	9	10
Somewhat Unstable			Fairly Well-balanced			Well-balanced		Unusually	Well-balanced	

Leadership

Evaluate the applicant’s leadership abilities.

0	1	2	3	4	5	6	7	8	9	10
Never Leads			Fair			Average		Exceptional		

Responsibility

How well is the applicant able to assume responsibility?

0	1	2	3	4	5	6	7	8	9	10
Unable to Assume Responsibility			Fairly Responsible			Average — Takes Some Initiative		Very	Responsible	

Cooperation

Evaluate the applicant’s willingness to lead through serving others.

0	1	2	3	4	5	6	7	8	9	10
Unwilling			Indifferent			Usually Willing		Outstanding		

Teamwork

Evaluate the applicant’s ability to function in a team relationship.

0	1	2	3	4	5	6	7	8	9	10
Has Difficulty Working with Others			Works Fairly Well			Works Well with Others		Works	Exceptionally	

Communication

Evaluate the applicant’s ability to present thoughts with logic and clarity.

0	1	2	3	4	5	6	7	8	9	10
Not Able to Communicate			Occasionally Misunderstood			Usually Clear		Superior	Ability to Communicate	

Rapport with teens

Evaluate the applicant’s ability to develop rapport with teens.

0	1	2	3	4	5	6	7	8	9	10
Has Difficulty establishing				Is liked by teens				Builds and maintains	Quickly	

Do you recommend the applicant for this position?

I _____ strongly recommend _____ recommend _____ recommend with hesitation _____ do not recommend for position

Signature: _____ Date: _____

Thank you for your feedback! Please return form to address listed on the top of the front page.